WOMEN VOTE! Research Director

EMILY’s List, the nation’s largest resource for women in politics, is searching for a WOMEN VOTE! Research Director to join our WOMEN VOTE! team. EMILY’s List, the nation’s largest resource for women in politics, has raised over $600 million to elect pro-choice Democratic women candidates. With a grassroots community of over five million members, EMILY’s List helps Democratic women win competitive campaigns – across the country and up and down the ballot – by recruiting and training candidates, supporting strong campaigns, researching the issues that impact women and families, and turning out women voters to the polls. Since our founding in 1985, we have helped elect 150 women to the House, 26 to the Senate, 16 governors, and nearly 1,100 women to state and local office. Nearly 40 percent of the candidates EMILY’s List has helped elect to Congress have been women of color. During the historic 2017-2018 cycle, EMILY’s List raised a record-breaking $110 million and launched a record independent expenditure campaign. We helped elect 34 new women to the House, including 24 red-to-blue victories; enough seats to have delivered the U.S. House majority alone. Since the 2016 election, more than 46,000 women have reached out to EMILY’s List about running for office laying the groundwork for the next decade of candidates for local, state and national offices.

Principal Responsibilities

The WOMEN VOTE! Research Director is in charge of developing and managing all of the research and fact-checking needs of the EMILY’s List independent expenditure for the election cycle and ensuring that WOMEN VOTE! operates at the highest levels of accuracy at all times.

This is a cycle position with an end date of December 31, 2020.

Specific Duties

- Develop a research work plan for the cycle;
- Work with progressive allies and research consultants to manage research for EMILY’s List endorsed candidates and opponents;
- Conduct original research to prepare polling memos on EMILY’s List candidates and opponents;
- Track all public communications from candidates, opponents and 3rd party groups;
- Manage the fact-check process for all WOMEN VOTE! communications, including mail, TV, radio, phone scripts, press releases and fundraising memos;
- Work with legal team and manage process to approve all WOMEN VOTE! communications, ensuring voter contact is error-free and on time;
- Hire and manage WOMEN VOTE! Coordinator and interns;
- Perform other duties as assigned.
Qualifications

- College degree and a minimum of four years of leadership in a research capacity at a political organization or campaign. This is not an entry level position;
- The ideal candidate will have campaign research experience and staff management experience, including a minimum of one cycle as a statewide Research Director or significant experience at a Democratic committee, PAC, or progressive organization;
- Ability to utilize federal and state government databases and multiple other data sources;
- Excellent organizational skills and an obsession with accuracy and details are a must;
- Strong communications experience, including persuasive writing and confident rapid response;
- Understanding of independent expenditure product, process, and partners;
- Pro-active self-starter with a hunger to expand the EMILY’s List community, win races, and build a sustainable, progressive America.

EMILY’s List offers a competitive salary and a strong benefits package. To apply, email resume and cover letter to wvresearchjobs@emilyslist.org - subject line including your name and the job title. **No calls, please.**

EMILY’s List prohibits discrimination of employment, promotion, compensation, terms, conditions, or privileges of employment based on gender, disability, race, age, national origin, color, creed, sexual orientation, sex (including marital and parental status), gender identity and expression, religion, economic status, ethnic identity, veteran's status, or any other basis prohibited by applicable law.

**EMILY’s List is an Equal Opportunity Employer that values a multi-cultural, diverse working environment. Applicants of diverse backgrounds are welcomed and encouraged to apply.**