Chief Technology Officer

EMILY's List, the nation's largest financial resource for women candidates, is searching for a Chief Technology Officer. We recruit and train candidates, support strong campaigns, research the issues that impact women and families, and turn out women voters. Since our founding in 1985, we have trained over 9,000 women to run and helped elect 118 women to the House, 23 to the Senate, 12 governors, and over 700 to state and local office. Forty percent of the candidates EMILY's List has helped elect to Congress have been women of color - including every single Latina, African American, and Asian American Democratic congresswoman currently serving.

Principal Responsibilities

The CTO is responsible for building and leading the technology team and guiding the technology strategy for network infrastructure and software development of EMILY's List. The CTO will work to unify the various data functions across the organization while keeping up to date with the latest industry trends and emerging technologies. The CTO will establish the technical vision and contribute to our strategic direction, development and future growth. The CTO is a member of the Senior Leadership Team (SLT) and is involved in strategic planning for the organization.

Responsibilities include:

Vision/Leadership

- Advise senior management on strategic systems conversions and integrations in support of organizational goals and objectives;
- Determine long-term information needs for enterprise and participate in the development of an enterprise-wide strategy for systems development, hardware acquisition, and integration;
- Develop and establish operating policies and approaches for computing and information technology;
- Evaluate overall operations of computing and information technology functions and recommend enhancements;
- Establish and direct the strategic and tactical goals, policies, and procedures for the information technology department;

- Develop strategic plans and implement the objectives of the information technology needs of the organization to ensure the technology capabilities are responsive to the needs of the organization's growth and objectives - current knowledge and future vision of technology and systems as related to the organization's goals and competitive position;
- Provide overall technology leadership along with the management, technical, and financial direction for the Technology Department;
- Assess the relative impact of emerging technology to strategic operating unit needs, determine potential value for the organization, interpret their meaning to senior leadership team, and lead its integration and deployment within the organization;
- Anticipate and react to major technology changes to ensure the maintenance of the organization's leadership in the competitive landscape;
- Oversee ongoing improvements and the feasibility of system enhancements;
- Establish company infrastructure to support and guide individual divisions/departments/sites in computing and information technology efforts.

Management

- Participate as a member of the senior leadership team in establishing governance processes of direction and control to ensure that objectives are achieved, risks are managed appropriately and the organization's resources are used responsibly, particularly in the areas of software development, office networks and computers, and telecommunications;
- Foster an environment of collaboration, personal investment, accountability and knowledge sharing among data and technology across all other departments;
- Participate in vendor contract negotiations for all new computer equipment, software purchases, databases and technology-based systems/services;
- Manages the day-to-day operations of the information technology department including directing staff, who support administrative computing, networking, user services, telecommunications and other information technology functions;
- Proposes budgets for programs and projects, purchases and upgrades equipment, supervises computer specialists and IT workers, and presides over IT-related projects including organization's migration to the cloud and enhanced disaster recovery systems;
- Provide technological guidance within the organization;
- Establish and maintain credibility among senior management regarding information technology initiatives, strategies, and longer term planning;
- Lead strategic planning to achieve organization's goals by identifying and prioritizing development initiatives and setting timetables for the evaluation, development, and deployment of all web-based services;

- Be able, at request, to communicate the organization's technology strategy to donors, management, staff, board and stakeholders;
- Collaborate with the appropriate departments to assess and recommend technologies that support company organizational needs.

Security

- Direct execution of an organization-wide information security plan that protects the confidentiality, integrity and availability of the organization's data and servers;
- Direct execution of an organization-wide recovery and business continuity plan;
- Ensure an appropriate information security governance model exists for the organization, that information security risk is effectively managed and communicated to multiple levels of technology and business management, and lead teams that provide a variety of technical information security services.

Qualifications

- 10- 15 years' experience in the Information Technology arena, with significant management and strategic experience;
- Ability to actively communicate, inspire and motivate all levels of staff;
- Ability to think and act strategically and proactively;
- Strong writing and presentation skills;
- Commitment to diversity of our candidates, membership, partners, and staff;
- Commitment and passion to elect Pro-Choice Democratic Women.

EMILY's List offers a competitive salary and a strong benefits package. To apply, email resume and cover letter to jobopening@emilyslist.org, - subject line "Chief Technology Officer." **No calls, please.**

EMILY's List is an Equal Opportunity Employer that values a multi-cultural, diverse working environment. Applicants of diverse backgrounds are welcomed and encouraged to apply.